



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		SHRI GAJANAN MAHARAJ SHIKSHAN PRASARAK MANDAL'S SHARADCHANDRA PAWAR COLLEGE OF PHARMACY
• Name of the Head of the institution	DR. DAMA GANESH YOGIRAJ	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9860971334	
• Mobile no	9503971334	
• Registered e-mail	principalspcop2004@gmail.com	
• Alternate e-mail	gydama2008@gmail.com	
• Address	At Dumbarwadi Post Khamundi Tal Junnar Dist Pune	
• City/Town	Otur	
• State/UT	MAHARASHTRA	
• Pin Code	410504	
<b>2.Institutional status</b>		
• Affiliated /Constituent	AFFILIATED	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>SAVITRIBAI PHULE PUNE UNIVERSITY</b>				
• Name of the IQAC Coordinator	<b>DR. JOSHI SUMIT ASHOK</b>				
• Phone No.	<b>7875526666</b>				
• Alternate phone No.	<b>7875526666</b>				
• Mobile	<b>7875526666</b>				
• IQAC e-mail address	<b>sumit.ajoshi87@gmail.com</b>				
• Alternate Email address	<b>sumit.ajoshi87@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://spcop.in/aqar/">https://spcop.in/aqar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://spcop.in/academic-calender/">https://spcop.in/academic-calender/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.49</b>	<b>2021</b>	<b>23/02/2021</b>	<b>22/02/2026</b>
<b>6.Date of Establishment of IQAC</b>			<b>23/07/2016</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>0</b>	<b>0</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"><li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li></ul>	Yes	
<ul style="list-style-type: none"><li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li></ul>	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"><li>• If yes, mention the amount</li></ul>		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Participation in NIRF All India Ranking Framework 2. Regular IQAC Meeting was conducted during the academic year 2023-2024 for continuous improvement of academic activity. 3. Prepared annual magazine "PHARMA-DARPAN-2023-2024 contained the information of extension programs, community services and events organized at college and the same is displayed on the college website. 4. Staff development: faculties had attending the SWAYM courses for the self-development. 5. Organised various scientific sessions like, employability skills, soft skills, interview techniques by industry expert and professionals for the students.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Strengthening Industry-Academia interactions	College had prepared the training and placement cell brochure with current year pass out student's short bio data with their area of interest etc. The Information Boucher circulated with the more than 100 industries in hardcopy and soft copy of the same had been sent to the remaining industry as part of industry- Academia interaction. College organised	

	the campus placement drive for the pass out and pursuing students with the Lupin Pvt Ltd, Macleods Pvt Ltd as placement activities.
Promoting Research	The institute had promoted faculties and students to publish their research with the various reputed publishers and the outcome is faculties had published research papers, Books, Book Chapter with the reputed national and international publishers and patents published and granted during the current academic year. We had distributed final year B. Pharmacy students under the four major departments to carry out the minor research projects under the guidance of respective departmental faculties.
Promoting students for Higher studies	College organised various scientific sessions for the students to be aware regarding best possible opportunities available after graduation as part of career guidance like, pharma business workshop, GPAT guidance more than 40 Hrs coaching from the expert. Pharma MBA as a carrier and opportunities by the experts from the same field.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
CDC	07/09/2024

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
YES	05/02/2024

#### 15. Multidisciplinary / interdisciplinary

Sharadchandra Pawar College of Pharmacy, Otur SPCOP was established in 2004 in the pleasant environment of Sahyadri hill ranges with the dream to provide job oriented professional courses in Pharmacy. The courses started with, Diploma in Pharmacy (2003) followed by B. Pharm (2004), Research programs are in progress in the discipline of M. Pharm (2008) Pharmaceutics and Pharmaceutical Quality Assurance. All courses at the College are recognized by the Government of Maharashtra, Pharmacy Council of India (PCI) and All India Council for Technical Education (AICTE) New Delhi. The College is accredited with National Assessment and Accreditation Council (NAAC) and is permanently affiliated to Savitribai Phule Pune University, Pune. SPCOP has 18 Years of existence in the field of Pharmacy. The College was established under the great vision of founder president Lat Vilasraoji Tambe. The Trust Shri Gajanan Maharaj Shikshan Prasarak Mandal's offers the various courses (Management, Engineering, Education, B.Sc., Etc.). The college is permanently affiliated to SPPU, Pune and implemented the Choice Based Credit System (CBCS) / elective pattern as per the guideline of SPPU, Pune/ UGC, New Delhi. The University follows the syllabus framed by the pharmacy council of India, New Delhi & it is outcome based. To enhance the multidisciplinary / interdisciplinary approach the syllabus content is wide like minor research projects, internship for the third year completed students in pharma industry. The computer applications in pharmaceutical application and Computer Aided Drug Design (CAAD). Various simulated experiment alternatives to animal experimentation by using the software. To Develop the formulation more focus on the natural products, synthetic/semisynthetic products. The college has active collaborations with the various academic/ training institutes and Industry College is conducting various co-curricular activities which will enrich the interdisciplinary/ multidisciplinary approach. The Master of pharmacy in pharmaceutics, and pharmaceutical quality assurance students are performing the interdisciplinary projects and it will lead to the various publications, patents. The college is approved by the Pharmacy Council of India and All India Council for

Technical Education, New Delhi, as per government regulations we can not allow lateral exit. To bridge the gap between the academic and industry need, Value-added Certificate Courses are conducted regularly at our Institute. It is important for higher education institutions to supplement the curriculum to make students better prepared to meet industry demands as well as develop their own interests and aptitudes. Following various Value-added Certificate Courses are conducted at SPCOP Soft Skill Training, Disease Reversal Programme Course, Intellectual Property Rights, Clinical Research Regulatory Affairs, Pharmacovigilance, These courses are conducted by professionals and industry experts to help students stand apart from the rest in the job market by adding further value to their resume.

#### **16.Academic bank of credits (ABC):**

The college is affiliated to Savitribai Phule Pune University, Pune and we followed the curriculum design by Pharmacy Council of India, New Delhi, there are credits assigned to papers that are not transferable. As per the instruction given by the affiliating university college students had created the account with Digilocker and assigned Dr. Sumit Ashok Joshi as a nodal officer for the same. As per guidelines received from the affiliating university students are educated on aims and significance of such efforts. With the upcoming implementation of NEP, students will create a bank of credit which will be transferable and inter and multi - disciplinary in nature. We shall abide by the curriculum and structure prepared by the Pharmacy Council of India, New Delhi and affiliating university (Savitribai Phule Pune University) in this regard.

#### **17.Skill development:**

The curriculum is defined by the affiliating university and it follows the curriculum design by the Pharmacy Council of India, New Delhi, For development of skills in tandem with the changing needs, colleges conduct the add on certificate courses for the students. Every semester one certificate course arranged in association with the industry expert and reputed academic organisations was conducted for the students. The courses are offered in association with their organization as soft skill development (Wisshwa Solution, Ptv Ltd.), disease reversal program (Intellect Institute), intellectual property rights (Intellect Institute), clinical research (AJ Nextgen Pharma Institute), pharmacovigilance (Think Sharp), GPAT Preparation (Pharmastar Academy), Computer Applications (Beats and Bite) etc to the students. End of the course students will be evaluated on the basis of examination and personal interview will be conducted by the experts from the same field. Apart from the curriculum student's

council, environmental club, alumni committee and National Service Scheme in which a large number of students are involved and actively participated and organised the different social activities slogan competition, face painting, rangoli making competition on the theme from overall development of the students. The days are celebrated by them during the academic year like, Independence Day, Dr. Ambedkar Jayanti, Mahatma Gandhi Jayanti, Shiv Jayanti, Swami Vivekanand Jayanti, Hindi Din, Marathi Bhasha Diwas etc for the overall development and inculcating universal values. Apart from celebrating these days, the institute calls experts to be aware regarding gender sensitization and constitutional responsibilities. The students also underwent the compulsory subject of governance, leadership and constitution during the first year B. Pharmacy as part of curriculum. The institute having association with Naandi Foundation, Mahindra Pride Classroom, Pune in this regards, various customised training programs for the overall development of skills like, employability skills, interpersonal skills, communication skills, interview skills, College also focused for the organising faculty development program, seminars, conference, workshop and hands on training workshops.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

College is affiliated to the Savitribai Phule Pune University, Pune and approved by Pharmacy Council of India (PCI), New Delhi. University affiliated colleges follow the curriculum designed by Pharmacy council of India, New Delhi. As per the statutory requirement, to deliver the content and evaluate the same in English language. To percolate the required knowledge to the students' subject experts explains the terminologies and topics in the regional language (Hindi/Marathi) for their better understanding. College celebrates the Marathi bhasah diwas/ vachan prerana din and Hindi Din to create awareness about the literature that exists in the regional language. SPCOP organised various cultural events in which students showed their talent by performing group, solo dance, dramas, musical performances in regional language. Students had shown their interest in the Indian tradition by wearing the traditional dress during the cultural fest. College had provided the Marathi novels for staff and students for their overall development.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

College is focused on the outcome-based education, and at the end of every semester prepared Course Outcome (COs) mapped with the Program Outcome (POs) and attained on the scale of 01 to 03 (03 being Highest) was calculated. Teachers are connected with the students

and provide the remedial coaching to the slow learner students for their understanding. Continuous assessment is carried out to understand the expected outcome. The following reforms were followed in the evaluation a) Drafting of question paper by distributing equal importance of each syllabus topic and following the blooms taxonomy for the preparation of the question paper.

## 20.Distance education/online education:

The Covid-19 pandemic and government directive college had adopted online teaching to the students from the academic year 2021-2022. The college created the platform for the teacher to deliver the online content to the students and organized various national and international level webinar series. All the classrooms have ICT facilities to conduct the online sessions of the industry and academic experts. All the faculties have used the Google classroom, Microsoft Teams Applications, etc.). The students were encouraged to take-up free online courses through SWAYAM. The faculty also benefitted from Faculty Development Program during the academic year 2023-2024. Teaching material is provided to the students through e-platform.

## Extended Profile

### 1.Programme

1.1	4
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	438
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	43
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	76
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1	26
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	25
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	09
Total number of Classrooms and Seminar halls	
4.2	106.03
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	45
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated with Savitribai Phule Pune University (SPPU), as per curricular framework and structure prescribed by SPPU in the aspect of tenure, content, delivery, evaluation, and certification of program on 2019 patterns of syllabus was followed by institution. Reviewing and restructuring of the syllabus content by maintaining standards, and quality of education as per the norms of the SPPU authorities and statutory bodies like PCI. Critical evaluation and suggestions are considered for syllabus framing by Board of Studies (BOS) members and subject experts of respective courses. Members of academic advisory committee are involving actively in designing of academic timetable and Academic calendar containing probable list of activities like tenure of academic terms, holidays, period of examination (Internal & External), co-curricular & extra-curricular activities, mentoring sessions, and modalities of examination of respective course. Academic advisory committee also monitors seminars, guest lectures, workshops, Pharma model expo competition, Pharma Rally, NSS activities, career guidance, campus drives, etc. are organized. Academic meeting is called in principal office on monthly basis with agenda discussing plans to overall growth of academics.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://spcop.in/academic-advisory-committee/">https://spcop.in/academic-advisory-committee/</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic timetable is prepared and displayed on notice boards, vmedulife (software) and official WhatsApp groups before commencement of semester for percolation of all academic information to students.

Workload/course distribution for the upcoming semester is done well in advance before commencement of the term. The course distribution is done taking into consideration the expertise available and preference given by the teacher.

Course file is prepared by respective course teacher for the course

assigned to them which includes course outcome, syllabus planning, CO-PO mapping, continuous internal assessment, question papers and course completion report etc

List of College Activity Reports is prepared and displayed on notice board and official WhatsApp group which includes list of all professional and co-curricular activities conducted by institute.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://spcop.in/academic-calender/">https://spcop.in/academic-calender/</a>

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

438

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Professional Ethics:** World Pharmacist Day, Voter awareness campaign, Sciences day, Guest lecture on Carrier guidance, Income tax filing and reporting awareness, Campus placement drive.

**Gender issues:** In our institution, there is not a single event or incidence where any type of gender bias is shown and both genders

are equally treated in each and every aspect of the organizational conduct. Our college also conducted Save Girl Child campaign, Youth Day, Women Day, Nirbhaya Kanya Abhiyan, International Women's Day.

**Human Values:** College organizes following events to instill respect and a sense of responsibility towards society Teacher's Day, Lung cancer day, Student parent meet, Ganesh Chaturthi, Navratrostav, Sai-baba Palakhi, Makar Sankranti, Food donation drive, Anti-ragging, Health Checkup Camp, Blood Donation Camp, Road Safety Rally, Traffic Safety Awareness & Cleanliness drives, AIDs Day, Cultural events, Alumni meet, Farewell, Orphanage visit, etc.

**Environment & Sustainability:** Savitribai Phule Pune University prescribed courses in the syllabus like Environmental Science which provide knowledge of Environment and sustainability. Our college celebrates World Environment Day, Tree plantation, Swacchata Abhiyan with staff & students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

177

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://spcop.in/feedback-2/">https://spcop.in/feedback-2/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://spcop.in/feedback-2/">https://spcop.in/feedback-2/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

143

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

104

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Slow Learners:

Guided in solving previous years' question papers to help them understand the exam pattern and enhance their problem-solving skills.

Regular assignments are given to strengthen their grasp of the subject and improve critical thinking skills.

The attendance is strictly monitored to ensure regular participation in remedial classes.

Receive additional hands-on training to build confidence in laboratory techniques and practical skills.

A questionnaire based on previously taught topics is given to students to solve during practical hours, enhancing their recall and application abilities.

Regular mentoring sessions are organized to provide academic and emotional support to slow learners. Individual counseling is provided for motivation and improvement.

#### Advanced Learners:

Students are motivated and guided to prepare for competitive exams like GPAT through specialized coaching and study resources.

Guest lectures by industry experts and alumni provide career guidance, enhancing knowledge of advanced learners on various career pathways.

Networking sessions with alumni help students gain insights into career opportunities and industry expectations.

Assigned to conduct seminars, undertake mini projects, and engage in extension work on syllabus, fostering critical thinking and independent research.

Field visits to health camps, industries, and pharmaceutical companies are organized to provide practical exposure and insight into real-world applications.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/workshop-seminar-conferences/">https://spcop.in/workshop-seminar-conferences/</a>
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
438	29

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student-centric approaches such as experiential learning, participative learning, and problem-solving methodologies to enhance the overall learning experience.

Specialized equipment is available for students to utilize in project design. Daily monitoring of students' laboratory work ensures consistent progress, while experimental assignments are regularly offered and assessed. The institution also provides opportunities for students to take on the role of a trainer, fostering leadership and mentoring skills. Students are actively encouraged to organize departmental programs, while workshops offer practical, hands-on experience. Training sessions are conducted on various equipment, further developing technical proficiency.

Teaching strategies include group discussions, small group exercises, assignments, quizzes, projects, workshops, seminars, poster presentations, and publications. Learner-focused teaching methods incorporate group work, role play, project-based learning, field visits, industrial tours, and presentations, making the teaching-learning process more effective.

Sports activities are promoted to foster leadership qualities and teamwork among students. The library is equipped with audio-visual aids on essential topics, and interactive sessions with industry professionals are organized. The institution regularly conducts orientation programs and workshops on new pedagogical techniques. Additionally, efforts are made to establish Memorandums of Understanding (MOUs) with industries, ensuring enhanced training in core areas and further aligning academic learning with industry requirements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://spcop.in/2576-2/">https://spcop.in/2576-2/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute embraces a blend of ICT-enabled teaching methods alongside traditional classroom instruction to enhance the overall learning experience. All classrooms are equipped with projectors and smart boards, and the campus is fully supported by a high-speed Wi-Fi network, enabling seamless digital access. Additionally, online

teaching is conducted when necessary, ensuring flexibility in learning.

Faculty members utilize a wide range of ICT tools to elevate the quality of instruction. Platforms such as Google Meet, Zoom, and specialized software for tests and lecture delivery are commonly employed. Interactive teaching methods, including PowerPoint presentations with animations, video clips, online resources from NPTEL, YouTube links, virtual labs, and online assessment tools, are integrated to engage students effectively.

Faculty members also upload teaching materials and experiment instructions in advance on the ERP software, ensuring students have access to all necessary resources. Online tests and e-assignments are administered through the ERP platform, streamlining assessments.

Key academic activities, including project presentations, group discussions, and mentoring, are also conducted online via Google Meet, Zoom.

The institute's digital library provides access to a vast collection of research journals and eBooks for both faculty and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

147

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college, affiliated with Savitribai Phule Pune University (SPPU), follows the university's course structure for internal assessments.

### Theory Assessment:

After sessional exams, answer sheets are given to faculty for assessment. Once assessed, the papers are shown to students, and solutions are discussed. Any discrepancies in marks are promptly addressed. Once students are satisfied, the marks are entered into the mark-sheet and displayed on the notice board.

### Practical Assessment:

During regular practicals, marks are awarded based on experiment performance and Good Laboratory Practice (GLP). Viva is conducted, journals are assessed, and average marks are calculated. Sessional exams are conducted as scheduled, and marks are entered and displayed similarly.

### Continuous Assessment (CA):

The CA pattern, provided by SPPU, is decided by the examination committee. For the 2019 pattern, theory assessment includes attendance, academic activities, and student-teacher interaction. Practical assessment includes attendance and regular viva.

### Assessment of Laterally Admitted Students:

Since their commencement is delayed, separate exams and CA assessments are conducted. Marks are entered in the mother register and verified by students before university exams. These marks are sent to university through online mark entry system. This internal

assessment mechanism ensures robust and frequent evaluations across theory and practical components.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://spcop.in/sop-internal-examination-2/">https://spcop.in/sop-internal-examination-2/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For internal examination grievances, following mechanism is followed

1. In case of any grievance, students are asked to submit written application to examination department.
2. Grievance related to subject; conveyed to subject teacher / Principal or Examination department and resolved.
3. Other exam related grievance is dealt by CEO (chief examination officer) and resolved.
4. On verification by student, application is counter signed by teacher when the grievance resolved.

For university examination related grievances through Web-mail facility

college can communicate to Exam-Support system or Exam coordination to rectify grievances as follows.

1. Application by students addressed to exam section is accepted. (Exam form /photocopy/ revaluation, Hall tickets, marksheet)
2. Queries are conveyed to university on web mail or letter is sent, enclosing the application of student and necessary documents forwarded through the Principal.
3. On verification, grievance is resolved by University within a week.
4. On verification by student, application is countersigned by student, mentioning the grievance as resolved. Thus all the grievances are efficiently resolved within the time deadlines mentioned by the university hence mechanism to deal with examination

related grievances is transparent, time-bound and efficient.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://spcop.in/exam-grievance-management/">https://spcop.in/exam-grievance-management/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Programme Outcomes (POs):** It is Knowledge and skills of the programme that student should possess after completion of the programme.

**Course Outcomes (COs):** It is knowledge and skills that students acquire after completion of the course.

**Programme Specific Outcome (PSOs):** It is an outcome of programme the programme which realizes the student about fact that knowledge and the skills acquired during the course has to be utilized for betterment of the society.

The POs, PSOs and COs are designed, approved by department and institute head and conveyed to stake holders of the programme through institute website. POs and PSOs are displayed at visible locations in the premises for knowledge of students, staff and other stake holders. It is also displayed in the library, Laboratory, delivered to students through, college website annual magazine. COs for each course are discussed with students during course work by respective faculty. CO mapping with POs is performed during designing of question

papers of internal examinations and after external examinations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://spcop.in/programme-outcomes/">https://spcop.in/programme-outcomes/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Attainment of Course Outcomes

As per the curriculum prescribed by Savitribai Phule Pune University, Pune, weightage of end semester exam marks and internal exam marks were considered, and it was decided to calculate the CO attainments as 75% weightage to the University term end examination and 25% weightage to the Internal Examination. (For curriculum 2018/19 Pattern)

$$75\% \text{ of } 3 + 25\% \text{ of } 3 = 2.25 + 0.75 = 3$$

As the University does not provide average or median marks, we have set 55% percentage marks as the target level for theory courses and practical courses.

1. If 60% of students have obtained marks above target then the level is considered as low level 1.
2. If 70% of students have obtained marks above target then the level is considered as medium level 2.
3. If 80% of students have obtained marks above target then the level is considered as high level 3

#### Attainment of Program Outcomes

PO attainment level will be based on attainment levels of direct assessment and indirect assessment.

It is assumed that while deciding on the overall attainment level, 80% weightage may be given to direct assessment and 20% weightage to indirect assessment through surveys from students (largely).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://spcop.in/programme-outcomes/">https://spcop.in/programme-outcomes/</a>

#### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

74

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://spcop.in/result-analysis-2/">https://spcop.in/result-analysis-2/</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://spcop.in/feedback-2/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://spcop.in/grant-received/">https://spcop.in/grant-received/</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

At Sharadchandra Pawar College of Pharmacy, Otur we try to promote the industrious thinking amongst the students through Incubation of ideas. Research advisory committee. We try to provide the skills of students through development of skill sets needed for successful in industry and entrepreneurship like. The training and placement cell organizes regular training sessions on personality development, communication skills to make the students understand how to present and express themselves. The experts from industry are invited to update their technical knowledge and latest happenings in industry. Efforts are undertaken to make them aware about the importance of Intellectual property rights (IPR) & Patent filing through lectures from experts Mr. Vivek Tarte were invited as resource person. We also promote the research environment through the 'Research Advisory Committee' (RAC) of our college which consists of Principal and senior members from each discipline of pharmaceutical sciences. RAC monitors and motivates students for participation in various research competitions such as abstract competition and Pharma quote

competition to promote scientific attitude among budding young students, this competition was one of its kind.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/workshop/">https://spcop.in/workshop/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	<a href="https://spcop.in/ph-d/">https://spcop.in/ph-d/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sharadchandra Pawar College of pharmacy is related to varied social activities in encompassing space. Through NSS, per annum we've got been conducting Health check up camps with a blood group and Hemoglobin for various school students. At a same period of time college has conducted Swachhata Abhiyan at Udupur which is our adopted village. Our institute NSS students had participated in rally organized by Government on the occasion of "Mahatma Gandhi Jayanti" 28 september to 2nd October 2023. In order to spread awareness about road safety, "Road Safety Abhiyan" at Banakarfata was organized by NSS unit of the institute during NSS unit has adopted a village, named Udupur ; Taluka- Junnar, District-Pune and is carrying out various activities like cleaning of village, On the Occasion of 70th birth anniversary of Shikshan Maharshi Late.Vilasrao Tambe sir. Shri gajanan maharaj shikshan prasarak mandal,s under all institute has organize "Eye check up Camp" on 2nd September 2023. . Since 2018 our NSS unit adopted a village (Udupur

) carrying out various activities like cleaning, construction of Bandhara on surrounding area of Dyaneshwar Maharaj Samadhi Mandir, Students participated in rally organized by International Pharmaceutical Federation on occasion of "World Pharmacy Day" on 25 September 2023.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/nss/">https://spcop.in/nss/</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

50

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The sprawling college campus at Dumbarwadi, Otur, Pune. is spread over an area of over 5.00 Acres which includes 5669 sq meters of built up area & 0.5 acres of open space for garden and sports facilities. The teaching- learning process is facilitated in 8 class rooms, 3 tutorial rooms, 1 E-content development room, 16 specialized laboratories, 01 computer centers with high speed Internet connectivity, a seminar room, conference room and a fully spacious library.

#### Facilities

**Library** - Library has constructed on second floor of the institute. All the books are segregated subject wise and shelved in the properly labeled cupboards. Library is well stocked with books, titles and journals as well as electronic resources such as Bentham Science Pharmacy, Vmedulife, KHub & N-List for use of students and faculty. At present library has books worth Rs. 59,62905.07 lakhs.

**Computer Lab** -The institute has very well equipped Computer laboratory with unrestricted internet access with bandwidth 75 Mbps is made available for students to refer the online resources for curricular and co-curricular needs.

**Animal House**- CCSEA has approved the animal house facility for

experimentation as well as for breeding experimental animals (Reg. no.: 1197/PO/RE/S/08/CCSEA -under The Committee for the Control and Supervision of Experiments on Animals (CCSEA) is a statutory Committee, which is established under Chapter 4, Section 15(1) of the Prevention of Cruelty to Animals Act 1960.

**Chemical Store-** The centralized Chemical store is divided into separate sections for acids, solid chemicals and inflammable solvents.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/infrastructure-facilities/">https://spcop.in/infrastructure-facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Extracurricular activities are important in overall development of students. Institute organizes the sports and cultural programs to motivate the students to participate in various sports activities in institute and intercollegiate level events. Besides providing basic facilities, the institution also offers flexibility in academic schedules to the students representing the institution at various events. The followings facilities are available for the students:

**Sport and Outdoor Games:** The institute has huge and well maintained playgrounds for outdoor events like cricket, volley ball and throw ball.

**Indoor games:** The institute has provided the facilities for indoor games like Table Tennis, Chess, Carom, Badminton etc.

**Gymnasium:** In order to motivate the students, institute has provided the gymnasium facility such as Yoga, Meditation; multipurpose gymnasium hall is available for students.

**Cultural activity:** Institute has activity hall for organizing cultural days. Students are promoted to participate in various cultural activities like Fresher's Program, Ganesh festival celebration, Navaratri celebration, etc. The institute provides open space pendol for organizing Annual social gathering.

**Facilities:**Sports ground for outer games-10000sq mt.,Indoor games-Carom, Chess, Table Tennis-97.19sq mt.,Indoor games

(Workshop)-Badminton-170Sq Mt,Open space pendol- Annual Social  
Gathering- 400Sq Mtr.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/cultural-sport/">https://spcop.in/cultural-sport/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

09

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/infrastructure-facilities/">https://spcop.in/infrastructure-facilities/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

106.03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is well organized and stocked with books, titles, national and international journals as well as electronic resources such as e-journals, e-books from K-hub & N-List for use of students, research scholars and faculty. There are separate sections of library such as administrator area, book issue section, reading & reference section, journal section and e-Library. All the books are given accession number, the reference books and books for issue-return are stored separately. The Library staff always encourages and motivates students and staff to join the national knowledge network by way of registration on National Digital Library (<https://ndl.iitkgp.ac.in/>) to get access to enormous and variety of digitized information and literature.

#### Library Services:

1. **Computerized Library:** Library is equipped with library automation software. It provides facility of book search with title or author wise. The cataloging & monitoring of issue-return is important attribute.
2. **Reference Service:** This section is open from 9:30 a.m. to 5:30 p.m. except on Sunday. It has a copy of all the books procured by the library and it is for use within the library only.
3. **Borrowing Service:** This section has a collection of all the textbooks and back volumes of periodicals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://spcop.in/library/#">https://spcop.in/library/#</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.53

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

#### Information Security

College is providing the security, privacy, confidentiality and full integrity of all the information, assets, data through AMC services.

#### Network Security

Quick heal Total Security Antivirus package prevents access to data from any unauthorized outside person through internet or through intranet.

#### Risk Management

The college has established the centralized data backup centre to

recover the data in case of any incidences like crashing the system, any disaster as and when required to recover the data and information.

#### Software Asset Management

The college has outsourced the Annual Maintenance Contract for all the hardware and have subscribed Quick Heal total security antivirus package, Microsoft Campus License Agreement for the software.

#### Open Source Resources

The college through its IT Cell does focus and encourage the proactive use of open source products, some specialized useful applications including operating systems and fosters an easy access to adapt and to install open source solutions and thereby keeping IT related expenditure at the lowest possible.

#### Green Computing

Use of LCD monitors, screen saver, use of latest desktop PCs, Laptops of latest configuration which consume less power supply, regular maintenance and IT up keeping through outsourcing AMC for all PCs, and disposing all IT wastes in an ecofriendly manner.

#### LAN Facility

The college has a structured LAN and internet network facility. All the end users/workstations are connected through 100 base ports 75 Mbps 1:1 Broad Band Connection from Gazon Communication of Shree Sai Digital Internet Service Provider.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/infrastructure-facilities/">https://spcop.in/infrastructure-facilities/</a>

#### 4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

106

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance department of college is handed over to Office Superintendent; it is taken care of by Office Superintendent and the respective departments. Each department is assigned the responsibility providing and maintaining the common facilities which includes all the common amenities and support systems such as water, electricity, carpentry, plumbing, internet and securities.

In every department one of the staff members is assigned as a lab incharge to supervise the laboratories, equipments and its maintenance. The sensitive equipments are placed in air-conditioned central instrument room.

All the computers in the premises are monitored and maintained from time-to-time by the full time system analyst. Antiviruses are installed on the computer to protect from virus, firewall system is provided by campus to monitor the appropriate use of internet.

The class rooms are kept neat and tidy on daily basis. The fans, electrical fixtures, LCD projectors are maintained by the electrician available in college.

Annual Maintenance Contract (AMC) have been made to check, inspect and resolve the issues related to water coolers, cleaning of water tanks aqua guard water purifiers, printers, Solar, Canteen and major sophisticated equipments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/infrastructure-facilities/">https://spcop.in/infrastructure-facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://spcop.in/value-added-certificate-courses/">https://spcop.in/value-added-certificate-courses/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

72

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

#### 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

#### 5.2 - Student Progression

##### 5.2.1 - Number of placement of outgoing students during the year

##### 5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute features a vibrant "Student Council" and student representation on numerous administrative and academic committees. Under the direction of faculty and staff, students are integral to the conception, organization, and implementation of the Institute's co-curricular, extracurricular, and extension programs. The information on student council and student representation on various committees is provided below.

1) Student Council/Gymkhana Committee: The student council at Sharadchandra Pawar College of Pharmacy is organized according to section 99(3) of the Public University Act of 2016. In addition to being involved in college working groups, the student council actively participates in extracurricular and co-curricular events. Student council is in charge of co-curricular activities such conferences, workshops, and professional events like Pharmacist Day celebrations, as well as extracurricular activities like sports, culture, annual fest, and national service program.

2) College Development Committee

3) Magazine Committee

4) Training & Placement Committee

5) Alumni Committee

6) National Service Scheme Committee (NSS)

7) Internal Complaints Committee / Women Development Cell

8) Anti-Ragging Committee:

9) Grievance Redressal Committee

10) Environmental Club

11) Educational Tour Committee

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/anti-ragging/">https://spcop.in/anti-ragging/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

23

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

Both an alumni registered committee and an active alumni functional committee are available at the institute. It stands for the vibrant, skilled, adaptable, and dynamic network of Institute alumni. College graduates with a B. Pharm. or M. Pharm. are qualified to join the Alumni Committee. Alumni from the Institute have prestigious positions in well-known companies and actively contribute to the success of their companies. A few of the alumni have launched their own businesses and achieved success as entrepreneurs. The Institute's Alumni Association consists of both successful business owners and alumni holding senior roles in reputable corporate organizations. The Alumni Association makes numerous vital contributions to the Institute's growth.

#### 1. Alumni Association Meetings

#### 2. Alumni Meet

#### 3. Participation of Alumni in Co-curricular, Extra-curricular and Extension Activities of the Institute

#### 4. Feedback from Alumni

#### 5. Financial Support

Enrollment of former SPCOP students as alumni requires a registration fee of Rs. 1000/-. As a result, the alumni registration process began on January 2, 2020. As of right moment, 454 alumni have registered.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/alumni-association/">https://spcop.in/alumni-association/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has established the vision and mission through a consultative process involving internal and external stakeholders. Consideration of the future scope of the program and the societal requirements are shown below. Step 1: Vision and Mission of the institute are taken as an origin. Step 2: Views are taken from stakeholders of the Department such as industry, management, parents and professional bodies Step 3: The accepted views are analyzed and reviewed to check the consistency with the vision and mission of the institute. Vision Statement:- "To develop a center for academic excellence and get recognized globally in the field of value added based pharmaceutical education building competent pharmacist imparting quality pharmacy education to them". Mission Statement:- "To ensure achieving of the potential and growing needs of higher technical education, inspiring pharmacy students from both rural and urban areas with updated technologies, methodologies, well acquainted knowledge and training skill-sets, serving needs of pharmacy discipline and society in future". The Governing Body is the Supreme Body responsible for the management of the Institution. Its function shall include the following: Academic Committee Internal Quality Assurance Cell (IQAC) College Development Committee (CDC) Women Development Cell Student Grievance Redressal.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/">https://spcop.in/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institute delegates with autonomy to the head of the departments and various coordinators to work towards improved decentralized governance system in the following way: 1. The Principal appoints heads of the department to execute various quality policies. 2. The coordinators of the various important bodies such as NSS, Training and placement, Research and development etc. work independently and report directly to the Principal. 3. Examination committee, grievances and anti-ragging committee, IQAC Cell, Training & Placement Committee, Hostel Committee, work independently in Decentralized manner and report directly to the Principal. 4. Senior

and qualified faculty is appointed as Head of the Department. The respective heads are given freedom in framing, executing and fulfilling departmental policies. 5. The respective heads in consultation with departmental colleagues can finalize laboratory requirements and suggests future plans for development/ expansion. Participative management: The institute believes in participative management involving majority of its stakeholders Following committees reseptes students, and various stakholders: Institutional Animal Ethical Committee (IAEC), Internal Complaint committee/ Women's Development Cell, Internal Quality Assurance Cell (IQAC), College development Committee (CDC), Students Council, Hostel Committee, Anti-ragging Committee, Internal Complaint committee, Alumni Committee, Grievance Redressal Committee, Institutional Magazine Committee, Anti-ragging committee.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/organogram/">https://spcop.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan for the academic year 2020-2025 was prepared and approved by management of Shri Gajanan Maharaj Shikshan Prasarak Mandal's and Academic Monitoring Committee now IQAC (Internal Quality Assurance Cell). The prepared perspective plan contains various activities for the improvement like academic robust To promote the innovation in the profession of pharmacy and pharmaceutical sciences by young pharmacist by using imagination and creativity, with a view of securing through innovation having positive impact of community. 01) Academic Plan 02) Research and Innovation, 03) Social Responsibilities and Social Services 04) Strengthen the Skills in pharmacy educations 05) Plan for Training and Placement Cell (Industry Institute Interaction) 06) Plan for Finance and Infrastructure.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/perspective-plan/">https://spcop.in/perspective-plan/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal of the institution shall be the member secretary of the governing body. The constitution is so prescribed that collective wisdom of the members of the society, government officials of the affiliating body and expert members are available for smooth running of the institution. Powers and Functions of Governing Body To form the following Sub-Committees and consider the recommendations made by them: Finance Committee, Equipment Committee, Building Committee, Staff Selection Committee, Academic Committee, Internal Quality Assurance Cell (IQAC), The Meeting of Governing body shall be called twice in a year. The Principal Secretary shoulders the responsibility to finalize the date and agenda of meeting and communicate the same to the constitutional members. The agenda of meeting should cover points mentioned Development of Infra Structure & Renovation Admission process to be discussed as per government policies Purchase of chemicals, Glassware's, Equipment's, instruments, stationary, printing jobs, maintenance, Xerox Machine, LCD projector, Generator, Power Backup, Furniture etc. Tentative budget allocated and finalize for all types of purchase Different vendors to be finalized for respective purchase new recruitment for teaching and non-teaching staff to be discussed Planning regarding curricular and co-curricular activities Budget to be sanctioned for affiliation fees.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/portfolio/">https://spcop.in/portfolio/</a>
Link to Organogram of the institution webpage	<a href="https://spcop.in/organogram/">https://spcop.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration Finance and  
Accounts Student Admission and Support  
Examination**

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following Welfare measures are provided for Teaching and Nonteaching staff

1. The institute offers promote, healthy, research oriented and supportive professional work environment to its faculty.
2. Institute provides necessary infrastructure and facilities to undertake research work
3. Duty leave and financial assistance is provided to staff participating in outside scientific session.
4. Various appreciation awards, recognition and felicitation are provided to the faculty securing professional achievements.
5. Free transport facility is provided to the teaching and nonteaching staff
6. Maternity leave is allowed for women faculty

Teaching and Non-Teaching Staff Key Benefits: Casual Leave, Duty Leave, Employer Provident Fund (EPF), Maternity Leave, Service Book, Group Insurance, Free Transport, Canteen, Credit Society Benefits to Enrolled Employees, Compensatory Off.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/wp-content/uploads/2022/03/Staff-Welfair-Scheme.pdf">https://spcop.in/wp-content/uploads/2022/03/Staff-Welfair-Scheme.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops**

**and towards membership fee of professional bodies during the year**

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a transparent performance appraisal system for teaching and non-teaching staff. Appraisal is conducted at the end of every academic year. Student's feedback is taken twice a year and on that basis individual score is issued to teaching staff thereafter. According to portfolios office orders to be given to every teaching staff member at the beginning of the year and job accomplishment of which is submitted by them at the end of year. Job responsibilities of non-teaching staff are also defined. On the basis of student's feedback and completion of delegated work, appraisals, decisions regarding their annual increment, promotions and confirmation for permanent employment are taken and conveyed accordingly. The teaching and non-teaching staff gives the review of the tasks completed in the previous academic year by means of Appraisal forms given to them. The appraisal form for teaching staff consists of two parts i.e. General information and academic performance indicators. Particulars List of Documents attached as follows: 01 Summary of Appraisal submitted by faculties during 2023-2024 02 Sample Appraisal Form of Teaching 03 Sample Appraisal Form of Non-Teaching 04 Submitted form of Faculty

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/pharma-darpan/">https://spcop.in/pharma-darpan/</a>
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

The Institution has an efficient mechanism of internal and external auditing in accordance with the auditing standards generally accepted in India. The accounts and procedures of internal control of finance are carried out by the head of the accounts team on a day to day basis and an annual audit is done by the statutory auditor. The audit of accounts and submission of income tax returns are being carried out regularly each year. The accounts of the College are audited regularly as per the Government rules by competent and registered C.A.s (Chartered Accountants). The external auditor conducts statutory audits at the end of the financial year. Books of accounts are prepared as per statutory requirements. The Balance sheet and Income and Expenditure account referred in agreement with books of account are submitted to the auditor. The auditor ensures the evidence supporting the amounts, disclosures in financial statements, accounting principles used and significant estimates made by management. After the audit, the report is sent to the Management for review

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/audit-report/">https://spcop.in/audit-report/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has taken the necessary steps for resource mobilization. The tentative budget of the college for each financial year is finalized by respective heads of each department, library, and office and submitted to the principal. Consequently, the same budget is forwarded to the management for approval through the principal. The purchase Committee invites quotations from various suppliers. The quotations submitted by suppliers are evaluated, the comparative statement is prepared, suppliers are called for personal discussion and after comparing all aspects from various suppliers, orders are placed. The college also receives financial assistance and support as funding through the SPPU and AICTE for the development of infrastructure, library gradation, seminar and workshop purchase of types of equipment, research and development, and academic activities, and funds granted are utilized as per their guidelines. The college has Decentralized administration to utilize the funds allocated to different heads such as (the National Service Scheme, personality development, Minor research projects, and Seminars) providing financial support and release of funds for scholarship disbursement to students who need financial assistance. Management and institution encourage and motivate the faculties to apply for research grants to various funding agencies. The members of the faculty are promoted to take up various industries and organizations.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/audit-report/">https://spcop.in/audit-report/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC was established with the goals to promote the measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. Also aim to develop a system for conscious, consistent and catalytic action to improve the academic and administrative activity of the institution. Academic Advisory Committee It has been constituted and comprised of academic in charge, HOD's of concerned departments, class in charge and Principal Chairman. The members work efficiently and with consistent efforts to enhance teaching learning-related activities. At the start of every academic year,

newly admitted students are made familiar with the academic curriculum, examination pattern, institutional facilities, curricular, and extracurricular activities and introduction to available faculty via the conduct of an induction program. It includes framing and displaying of academic timetable, consultation and allotment of workload among teachers, designing and circulation of the academic calendar. Monitoring of regular academic activities. The committee advises the respective class in charge to monitor the student attendance on a monthly basis and cumulative student attendance before the university examination. The college organized expert sessions for final-year students for GPAT Examination.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/iqac/">https://spcop.in/iqac/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institutional IQAC has been established as per norms with predefined goals strategies and functions. The basic objective of the IQAC is to act as a nodal agency of the institution coordinating quality enhancement activities involving adoption and dissemination of best practices. IQAC members take reviews on teaching learning process, administrative and committees on portfolio, feedback response at the level of internal and external stakeholders. There is frequent and periodical monitoring of mentor mentee system, examination result analysis. Periodic review on student attendance by the academic monitoring committee and check over the completion of syllabus as prescribed by the university. Defaulter students in attendance are identified and displayed on notice board and counselling is being carried out. Decentralized administrative committee members maintain activity records as in form of minutes of meeting reviewed by the IQAC. Accomplishment of the performed work is been filed at the end of every academic year supporting enhancement in the quality of the work.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/igac/">https://spcop.in/igac/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://spcop.in/pharma-darpan/">https://spcop.in/pharma-darpan/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization can be defined as the informed awareness and inclination to engage in behaviours that promote gender justice and equality. The college actively demonstrates its commitment to gender sensitivity through a variety of essential facilities and initiatives. Safety and security measures are prioritized across the campus, with CCTV surveillance installed in corridors, libraries, and administrative areas. Fire extinguishers are strategically placed in all laboratories to ensure safety. Additionally, the girls' common room is equipped with a napkin vending machine and an incinerator to address health and hygiene needs.

The college also offers personalized mentorship and counselling programs designed to support students in their academic and career aspirations. Each student receives individual counselling from their assigned mentors to address a range of concerns. Various grievance committees, including the Anti-Ragging Committee, Grievance Redressal Committee, and Internal Complaints Committee, are in place to assist students in resolving issues, ensuring equal opportunities for all.

Moreover, emergency contact numbers for hospitals, blood banks, fire services, police stations, ambulances, and anti-ragging helplines are prominently displayed throughout the campus, further reinforcing the college's commitment to a safe and equitable environment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://spcop.in/pharma-darpan/">https://spcop.in/pharma-darpan/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://spcop.in/womens-development-cell/">https://spcop.in/womens-development-cell/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste:**

**Solid waste is generated from everyday activities and includes materials such as paper, glass, food scraps, packaging, wood,**

metals, leather, and cardboard. These items are disposed of in designated bins on our college campus, which are then emptied into appropriate waste disposal areas. We have separate dry and wet dustbins for regular collection, and a garbage collection van comes to empty them.

#### Liquid Waste:

##### Sewage Waste

Liquid waste is produced during regular Practicals and cleaning activities. Wastewater from the college washrooms is effectively managed by an underground drainage system, which directs it to a large underground chamber. This chamber allows the water to naturally seep into the soil, helping to recharge the groundwater.

#### Biomedical waste management

The college has a contract with Life Secure Enterprises, which is authorized by the Maharashtra Pollution Control Board under the Biomedical Waste and Environment Protection Act of 1986. Representatives from the company regularly collect biomedical waste from the college and dispose of it according to established protocols.

#### E-waste management:

Electronic waste, including computer parts and other electrical devices, is sometimes repairable or is disposed of properly to prevent the accumulation of hazardous materials on campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

**5.**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The institution offers a welcoming atmosphere that is tolerant of and harmonious with language, cultural, regional, socioeconomic, and other differences. Mutual harmony is fostered by the various sports and cultural events held inside the campus. The college celebrates numerous regional days like Sankranti, Navaratra, Ganesh Utsav, and**

others, as well as commemorative days like Women's Day , Yoga Day. This fosters constructive interactions between individuals from various racial and cultural backgrounds. The institute has a number of grievance redressal cells, such as the Student Grievance Redressal Cell and the Women's Grievance Redressal Cell, which handle complaints without taking into account a person's race or cultural background. Students must abide by the institute's code of ethics, while teachers and other staff members must also abide by a separate code of ethics. Additionally, NSS conducts gender-sensitization programs, food donation drives at the time of diwali to spread socioeconomic and communal themes. In order to preserve harmony with linguistic diversity, Hindi Day & Marathi Day also is also celebrated throughout the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students are inspired to participate in the college's many events because they are responsible citizens of the nation. The college encourages students to participate in blood donation drives and study tours that help them comprehend the value of preserving the nation's cultural legacy. The college also held a number of Move Toward Constitution events, where the principal, sir, educated the students on the value of the Indian constitution and the steps we should take to preserve it. In an effort to give everyone access to a clean and green environment, the students have also started plantation efforts. Another significant project the college has undertaken is Swachh Bharat Abhiyan, where we have arranged a rally for students and conducted a townwide tour to raise awareness. Additionally, the college held a voter education program where all students learned about their constitutional right to vote. On January 26th, Republic Day is celebrated annually with events that emphasize the value of the Indian Constitution. In order to emphasize the value of the Indian constitution and the fight for freedom, Independence Day is also observed annually.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://spcop.in/pharma-darpan/">https://spcop.in/pharma-darpan/</a>
Any other relevant information	<a href="https://spcop.in/m-pharmacy-syllabus/#">https://spcop.in/m-pharmacy-syllabus/#</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The oneness of India in its diversity fosters tolerance and understanding in pupils and acts as a melting pot of cultures, religions, and ethnicities. Great leaders and figures like Mahatma Gandhi, Swami Vivekananda, Maulana Abul Kalam Azad, Dr. APJ Abdul Kalam, and others have made sacrifices to make India what it is today: a democracy that is growing and demonstrating to the rest of the world that a nation can become economically stable and self-sufficient in just 70 years.**

**The SPCOP celebrates the Following Days Regularly through out the year...**

12th January - National Youth Day - Swami Vivekananda

19th February- Shiv Jayanti

28th February - National Science Day - Sir C V Raman

5th September - Teachers Day - Dr. Sarvepalli Radhakrishnan

25th September - World Pharmacists Day

2nd October - Gandhi Jayanthi

11th November - National Education Day - Maulana Abul Kalam Azad

The College's staff and students plan these events by starting a number of activities, such as lectures, book stalls, motivational talks, Swacchata Abhiyan, and a visit to the GMRT Narayangaon scientific display.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Title of the Practice:

1. Value-added Certificate Course
2. Quick Review

### Objectives of the Practice:

1. To make students familiar with all the modern and updated concepts of the industry
2. To provide important information about a particular subject.

## The Context

Value-added Certificate Courses offered are chosen based on current trends, their relevance and value in the job market.

Quick review is a review experience that is optimized for high-speed and high-volume evaluation of documents.

## The Practice

Value-added Certificate Courses play an important role in the development of the students overall personality,

Quick review had prepared on PCI approved syllabus.

## 5.Evidence of Success

During year 6 value added courses were offered. A total of 354 students got enrolled and completed Courses.

All quick reviews are shared on college website.

## 6.Problems Encountered and Resources required

Technical issues at times are confronted during the usage of ICT. Due to internet connectivity concerns, there are difficulties raised during the conduct of the course.

## Notes (Optional):

Computer Technology Skills, Disease Reversal Program, GPAT course, Intellectual Property Rights, Clinical Research, Pharmacovigilance.

File Description	Documents
Best practices in the Institutional website	<a href="https://spcop.in/best-practises/">https://spcop.in/best-practises/</a>
Any other relevant information	<a href="https://spcop.in/value-added-certificate-courses/">https://spcop.in/value-added-certificate-courses/</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Various efforts are made in teaching learning process and are compiled in the academic file at the end of every semester. The institution has four digital classrooms provided with the LCD projector and LAN facility.

Institute provided Microsoft teams software & VMedulife software for smooth running of online teaching learning activities. Teachers are advised to use online teaching learning methods like PPT, videos, notes, e-books, e-journals, digital library etc.

Teachers are encouraged to organize and attend Online seminars, workshop, conference, guest lectures on competitive examination, higher education, soft skill development etc.

National Service Scheme NSS unit conduct activities at the social level includes swatch bharat abhiyan.

Institute has implemented online systems for activities like, alumni meet, Parent meet, Feedback system, Mentor mentee system.

By considering thrust areas of institution and achieving the vision and mission we propose plan to give more emphasis on generation of more projects funds from different funding agencies, organizing of campus interview by inviting pharmaceutical companies, enhancement of research activity in term of research publications, scientific presentation and filing patents. In accordance to promote the social awareness and social responsibility of the institution we have planned to conduct different activities at the social level.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated with Savitribai Phule Pune University (SPPU), as per curricular framework and structure prescribed by SPPU in the aspect of tenure, content, delivery, evaluation, and certification of program on 2019 patterns of syllabus was followed by institution. Reviewing and restructuring of the syllabus content by maintaining standards, and quality of education as per the norms of the SPPU authorities and statutory bodies like PCI. Critical evaluation and suggestions are considered for syllabus framing by Board of Studies (BOS) members and subject experts of respective courses. Members of academic advisory committee are involving actively in designing of academic timetable and Academic calendar containing probable list of activities like tenure of academic terms, holidays, period of examination (Internal & External), co- curricular & extra-curricular activities, mentoring sessions, and modalities of examination of respective course. Academic advisory committee also monitors seminars, guest lectures, workshops, Pharma model expo competition, Pharma Rally, NSS activities, career guidance, campus drives, etc. are organized. Academic meeting is called in principal office on monthly basis with agenda discussing plans to overall growth of academics.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://spcop.in/academic-advisory-committee/">https://spcop.in/academic-advisory-committee/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic timetable is prepared and displayed on notice boards, vmedulife (software) and official WhatsApp groups before commencement of semester for percolation of all academic information to students.

Workload/course distribution for the upcoming semester is done well in advance before commencement of the term. The course distribution is done taking into consideration the expertise available and preference given by the teacher.

Course file is prepared by respective course teacher for the course assigned to them which includes course outcome, syllabus planning, CO-PO mapping, continuous internal assessment, question papers and course completion report etc

List of College Activity Reports is prepared and displayed on notice board and official WhatsApp group which includes list of all professional and co-curricular activities conducted by institute.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://spcop.in/academic-calender/">https://spcop.in/academic-calender/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

438

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Professional Ethics: World Pharmacist Day, Voter awareness campaign, Sciences day, Guest lecture on Carrier guidance, Income**

tax filing and reporting awareness, Campus placement drive.

**Gender issues:** In our institution, there is not a single event or incidence where any type of gender bias is shown and both genders are equally treated in each and every aspect of the organizational conduct. Our college also conducted Save Girl Child campaign, Youth Day, Women Day, Nirbhaya Kanya Abhiyan, International Women's Day.

**Human Values:** College organizes following events to instill respect and a sense of responsibility towards society Teacher's Day, Lung cancer day, Student parent meet, Ganesh Chaturthi, Navratrostav, Sai-baba Palakhi, Makar Sankranti, Food donation drive, Anti-ragging, Health Checkup Camp, Blood Donation Camp, Road Safety Rally, Traffic Safety Awareness & Cleanliness drives, AIDS Day, Cultural events, Alumni meet, Farewell, Orphanage visit, etc.

**Environment & Sustainability:** Savitribai Phule Pune University prescribed courses in the syllabus like Environmental Science which provide knowledge of Environment and sustainability. Our college celebrates World Environment Day, Tree plantation, Swacchata Abhiyan with staff & students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

**177**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://spcop.in/feedback-2/">https://spcop.in/feedback-2/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://spcop.in/feedback-2/">https://spcop.in/feedback-2/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

143

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

104

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Slow Learners:**

**Guided in solving previous years' question papers to help them**

understand the exam pattern and enhance their problem-solving skills.

Regular assignments are given to strengthen their grasp of the subject and improve critical thinking skills.

The attendance is strictly monitored to ensure regular participation in remedial classes.

Receive additional hands-on training to build confidence in laboratory techniques and practical skills.

A questionnaire based on previously taught topics is given to students to solve during practical hours, enhancing their recall and application abilities.

Regular mentoring sessions are organized to provide academic and emotional support to slow learners. Individual counseling is provided for motivation and improvement.

#### Advanced Learners:

Students are motivated and guided to prepare for competitive exams like GPAT through specialized coaching and study resources.

Guest lectures by industry experts and alumni provide career guidance, enhancing knowledge of advanced learners on various career pathways.

Networking sessions with alumni help students gain insights into career opportunities and industry expectations.

Assigned to conduct seminars, undertake mini projects, and engage in extension work on syllabus, fostering critical thinking and independent research.

Field visits to health camps, industries, and pharmaceutical companies are organized to provide practical exposure and insight into real-world applications.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/workshop-seminar-conferences/">https://spcop.in/workshop-seminar-conferences/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
<b>438</b>	<b>29</b>

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student-centric approaches such as experiential learning, participative learning, and problem-solving methodologies to enhance the overall learning experience.

Specialized equipment is available for students to utilize in project design. Daily monitoring of students' laboratory work ensures consistent progress, while experimental assignments are regularly offered and assessed. The institution also provides opportunities for students to take on the role of a trainer, fostering leadership and mentoring skills. Students are actively encouraged to organize departmental programs, while workshops offer practical, hands-on experience. Training sessions are conducted on various equipment, further developing technical proficiency.

Teaching strategies include group discussions, small group exercises, assignments, quizzes, projects, workshops, seminars, poster presentations, and publications. Learner-focused teaching methods incorporate group work, role play, project-based learning, field visits, industrial tours, and presentations, making the teaching-learning process more effective.

Sports activities are promoted to foster leadership qualities and teamwork among students. The library is equipped with audio-

visual aids on essential topics, and interactive sessions with industry professionals are organized. The institution regularly conducts orientation programs and workshops on new pedagogical techniques. Additionally, efforts are made to establish Memorandums of Understanding (MOUs) with industries, ensuring enhanced training in core areas and further aligning academic learning with industry requirements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://spcop.in/2576-2/">https://spcop.in/2576-2/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute embraces a blend of ICT-enabled teaching methods alongside traditional classroom instruction to enhance the overall learning experience. All classrooms are equipped with projectors and smart boards, and the campus is fully supported by a high-speed Wi-Fi network, enabling seamless digital access. Additionally, online teaching is conducted when necessary, ensuring flexibility in learning.

Faculty members utilize a wide range of ICT tools to elevate the quality of instruction. Platforms such as Google Meet, Zoom, and specialized software for tests and lecture delivery are commonly employed. Interactive teaching methods, including PowerPoint presentations with animations, video clips, online resources from NPTEL, YouTube links, virtual labs, and online assessment tools, are integrated to engage students effectively.

Faculty members also upload teaching materials and experiment instructions in advance on the ERP software, ensuring students have access to all necessary resources. Online tests and e-assignments are administered through the ERP platform, streamlining assessments.

Key academic activities, including project presentations, group discussions, and mentoring, are also conducted online via Google Meet, Zoom.

The institute's digital library provides access to a vast collection of research journals and eBooks for both faculty and

students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

147

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college, affiliated with Savitribai Phule Pune University (SPPU), follows the university's course structure for internal assessments.

#### Theory Assessment:

After sessional exams, answer sheets are given to faculty for assessment. Once assessed, the papers are shown to students, and solutions are discussed. Any discrepancies in marks are promptly addressed. Once students are satisfied, the marks are entered into the mark-sheet and displayed on the notice board.

#### Practical Assessment:

During regular practicals, marks are awarded based on experiment performance and Good Laboratory Practice (GLP). Viva is

conducted, journals are assessed, and average marks are calculated. Sessional exams are conducted as scheduled, and marks are entered and displayed similarly.

#### Continuous Assessment (CA):

The CA pattern, provided by SPPU, is decided by the examination committee. For the 2019 pattern, theory assessment includes attendance, academic activities, and student-teacher interaction. Practical assessment includes attendance and regular viva.

#### Assessment of Laterally Admitted Students:

Since their commencement is delayed, separate exams and CA assessments are conducted. Marks are entered in the mother register and verified by students before university exams. These marks are sent to university through online mark entry system. This internal assessment mechanism ensures robust and frequent evaluations across theory and practical components.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://spcop.in/sop-internal-examination-2/">https://spcop.in/sop-internal-examination-2/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For internal examination grievances, following mechanism is followed

1. In case of any grievance, students are asked to submit written application to examination department.
2. Grievance related to subject; conveyed to subject teacher / Principal or Examination department and resolved.
3. Other exam related grievance is dealt by CEO (chief examination officer) and resolved.
4. On verification by student, application is counter signed by teacher when the grievance resolved.

For university examination related grievances through Web-mail

## facility

college can communicate to Exam-Support system or Exam coordination to rectify grievances as follows.

1. Application by students addressed to exam section is accepted. (Exam form /photocopy/ revaluation, Hall tickets, marksheet)
2. Queries are conveyed to university on web mail or letter is sent, enclosing the application of student and necessary documents forwarded through the Principal.
3. On verification, grievance is resolved by University within a week.
4. On verification by student, application is countersigned by student, mentioning the grievance as resolved. Thus all the grievances are efficiently resolved within the time deadlines mentioned by the university hence mechanism to deal with examination related grievances is transparent, time-bound and efficient.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://spcop.in/exam-grievance-management/">https://spcop.in/exam-grievance-management/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Programme Outcomes (POs):** It is Knowledge and skills of the programme that student should possess after completion of the programme.

**Course Outcomes (COs):** It is knowledge and skills that students acquire after completion of the course.

**Programme Specific Outcome (PSOs):** It is an outcome of programme the programme which realizes the student about fact that knowledge and the skills acquired during the course has to be utilized for betterment of the society.

The POs, PSOs and COs are designed, approved by department and institute head and conveyed to stake holders of the programme through institute website. POs and PSOs are displayed at visible locations in the premises for knowledge of students, staff and other stake holders. It is also displayed in the library, Laboratory, delivered to students through, college website annual magazine. COs for each course are discussed with students during course work by respective faculty. CO mapping with POs is performed during designing of question

papers of internal examinations and after external examinations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://spcop.in/programme-outcomes/">https://spcop.in/programme-outcomes/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Attainment of Course Outcomes

As per the curriculum prescribed by Savitribai Phule Pune University, Pune, weightage of end semester exam marks and internal exam marks were considered, and it was decided to calculate the CO attainments as 75% weightage to the University term end examination and 25% weightage to the Internal Examination. (For curriculum 2018/19 Pattern)

$$75\% \text{ of } 3 + 25\% \text{ of } 3 = 2.25 + 0.75 = 3$$

As the University does not provide average or median marks, we have set 55% percentage marks as the target level for theory courses and practical courses.

1. If 60% of students have obtained marks above target then the level is considered as low level 1.
2. If 70% of students have obtained marks above target then the level is considered as medium level 2.
3. If 80% of students have obtained marks above target then the level is considered as high level 3

#### Attainment of Program Outcomes

PO attainment level will be based on attainment levels of direct assessment and indirect assessment.

It is assumed that while deciding on the overall attainment level, 80% weightage may be given to direct assessment and 20% weightage to indirect assessment through surveys from students (largely).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://spcop.in/programme-outcomes/">https://spcop.in/programme-outcomes/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

74

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://spcop.in/result-analysis-2/">https://spcop.in/result-analysis-2/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://spcop.in/feedback-2/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://spcop.in/grant-received/">https://spcop.in/grant-received/</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

At Sharadchandra Pawar College of Pharmacy, Otur we try to promote the industrious thinking amongst the students through Incubation of ideas. Research advisory committee. We try to provide the skills of students through development of skill sets needed for successful in industry and entrepreneurship like. The training and placement cell organizes regular training sessions on personality development, communication skills to make the students understand how to present and express themselves. The experts from industry are invited to update their technical knowledge and latest happenings in industry. Efforts are undertaken to make them aware about the importance of Intellectual property rights (IPR) & Patent filing through lectures from experts Mr. Vivek Tarte were invited as resource person. We also promote the research environment through the 'Research Advisory Committee' (RAC) of our college which consists of Principal and senior members from each discipline of pharmaceutical sciences. RAC monitors and motivates students for participation in various research competitions such as abstract competition and Pharma quote competition to promote scientific attitude among budding young students, this competition was one of its kind.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/workshop/">https://spcop.in/workshop/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	<a href="https://spcop.in/ph-d/">https://spcop.in/ph-d/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sharadchandra Pawar College of pharmacy is related to varied social activities in encompassing space. Through NSS, per annum we've got been conducting Health check up camps with a blood group and Hemoglobin for various school students. At a same period of time college has conducted Swachhata Abhiyan at Udapur which is our adopted village. Our institute NSS students had participated in rally organized by Government on the occasion of "Mahatma Gandhi Jayanti" 28 september to 2nd October 2023. In order to spread awareness about road safety, "Road Safety Abhiyan" at Banakarfata was organized by NSS unit of the institute during NSS unit has adopted a village, named Udapur ; Taluka- Junnar, District-Pune and is carrying out various activities like cleaning of village, On the Occasion of 70th birth anniversary of Shikshan Maharshi Late.Vilasrao Tambe sir. Shri gajanan maharaj shikshan prasarak mandal,s under all institute has organize "Eye check up Camp" on 2nd September 2023. . Since 2018 our NSS unit adopted a village (Udapur ) carrying out various activities like cleaning, construction of Bandhara on surrounding area of Dyaneshwar Maharaj Samadhi Mandir, Students participated in rally organized by International Pharmaceutical Federation on occasion of "World Pharmacy Day" on 25 September 2023.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/nss/">https://spcop.in/nss/</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

4

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**7**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**50**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The sprawling college campus at Dumbarwadi, Otur, Pune. is spread over an area of over 5.00 Acres which includes 5669 sq meters of built up area & 0.5 acres of open space for garden and sports

facilities. The teaching- learning process is facilitated in 8 class rooms, 3 tutorial rooms, 1 E-content development room, 16 specialized laboratories, 01 computer centers with high speed Internet connectivity, a seminar room, conference room and a fully spacious library.

#### Facilities

**Library** - Library has constructed on second floor of the institute. All the books are segregated subject wise and shelved in the properly labeled cupboards. Library is well stocked with books, titles and journals as well as electronic resources such as Bentham Science Pharmacy, Vmedulife, KHub & N-List for use of students and faculty. At present library has books worth Rs. 59,62905.07 lakhs.

**Computer Lab** -The institute has very well equipped Computer laboratory with unrestricted internet access with bandwidth 75 Mbps is made available for students to refer the online resources for curricular and co-curricular needs.

**Animal House**- CCSEA has approved the animal house facility for experimentation as well as for breeding experimental animals (Reg. no.: 1197/PO/RE/S/08/CCSEA -under The Committee for the Control and Supervision of Experiments on Animals (CCSEA) is a statutory Committee, which is established under Chapter 4, Section 15(1) of the Prevention of Cruelty to Animals Act 1960.

**Chemical Store**- The centralized Chemical store is divided into separate sections for acids, solid chemicals and inflammable solvents.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/infrastructure-facilities/">https://spcop.in/infrastructure-facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Extracurricular activities are important in overall development of students. Institute organizes the sports and cultural programs to motivate the students to participate in various sports

activities in institute and intercollegiate level events. Besides providing basic facilities, the institution also offers flexibility in academic schedules to the students representing the institution at various events. The followings facilities are available for the students:

**Sport and Outdoor Games:** The institute has huge and well maintained playgrounds for outdoor events like cricket, volley ball and throw ball.

**Indoor games:** The institute has provided the facilities for indoor games like Table Tennis, Chess, Carom, Badminton etc.

**Gymnasium:** In order to motivate the students, institute has provided the gymnasium facility such as Yoga, Meditation; multipurpose gymnasium hall is available for students.

**Cultural activity:** Institute has activity hall for organizing cultural days. Students are promoted to participate in various cultural activities like Fresher's Program, Ganesh festival celebration, Navaratri celebration, etc. The institute provides open space pendol for organizing Annual social gathering.

**Facilities:** Sports ground for outer games-10000sq mt., Indoor games- Carom, Chess, Table Tennis-97.19sq mt., Indoor games (Workshop)-Badminton-170Sq Mt, Open space pendol- Annual Social Gathering- 400Sq Mtr.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/cultural-sport/">https://spcop.in/cultural-sport/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

09

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/infrastructure-facilities/">https://spcop.in/infrastructure-facilities/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### **4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

##### **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**106.03**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### **4.2 - Library as a Learning Resource**

##### **4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is well organized and stocked with books, titles, national and international journals as well as electronic resources such as e-journals, e-books from K-hub & N-List for use of students, research scholars and faculty. There are separate sections of library such as administrator area, book issue section, reading & reference section, journal section and e-Library. All the books are given accession number, the reference books and books for issue-return are stored separately. The Library staff always encourages and motivates students and staff to join the national knowledge network by way of registration on National Digital Library (<https://ndl.iitkgp.ac.in/>) to get access to enormous and variety of digitized information and literature.

### Library Services:

1. **Computerized Library:** Library is equipped with library automation software. It provides facility of book search with title or author wise. The cataloging & monitoring of issue-return is important attribute.
2. **Reference Service:** This section is open from 9:30 a.m. to 5:30 p.m. except on Sunday. It has a copy of all the books procured by the library and it is for use within the library only.
3. **Borrowing Service:** This section has a collection of all the textbooks and back volumes of periodicals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://spcop.in/library/#">https://spcop.in/library/#</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.53**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

##### Information Security

College is providing the security, privacy, confidentiality and full integrity of all the information, assets, data through AMC services.

##### Network Security

Quick heal Total Security Antivirus package prevents access to data from any unauthorized outside person through internet or through intranet.

##### Risk Management

The college has established the centralized data backup centre to recover the data in case of any incidences like crashing the system, any disaster as and when required to recover the data and information.

##### Software Asset Management

The college has outsourced the Annual Maintenance Contract for all the hardware and have subscribed Quick Heal total security antivirus package, Microsoft Campus License Agreement for the software.

#### Open Source Resources

The college through its IT Cell does focus and encourage the proactive use of open source products, some specialized useful applications including operating systems and fosters an easy access to adapt and to install open source solutions and thereby keeping IT related expenditure at the lowest possible.

#### Green Computing

Use of LCD monitors, screen saver, use of latest desktop PCs, Laptops of latest configuration which consume less power supply, regular maintenance and IT up keeping through outsourcing AMC for all PCs, and disposing all IT wastes in an ecofriendly manner.

#### LAN Facility

The college has a structured LAN and internet network facility. All the end users/workstations are connected through 100 base ports 75 Mbps 1:1 Broad Band Connection from Gazon Communication of Shree Sai Digital Internet Service Provider.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/infrastructure-facilities/">https://spcop.in/infrastructure-facilities/</a>

#### 4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in

A. ? 50MBPS

<b>the Institution</b>	
File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
<b>106</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p><b>Maintenance department of college is handed over to Office Superintendent; it is taken care of by Office Superintendent and the respective departments. Each department is assigned the responsibility providing and maintaining the common facilities which includes all the common amenities and support systems such as water, electricity, carpentry, plumbing, internet and securities.</b></p> <p><b>In every department one of the staff members is assigned as a lab incharge to supervise the laboratories, equipments and its maintenance. The sensitive equipments are placed in air-conditioned central instrument room.</b></p> <p><b>All the computers in the premises are monitored and maintained</b></p>	

from time-to-time by the full time system analyst. Antiviruses are installed on the computer to protect from virus, firewall system is provided by campus to monitor the appropriate use of internet.

The class rooms are kept neat and tidy on daily basis. The fans, electrical fixtures, LCD projectors are maintained by the electrician available in college.

Annual Maintenance Contract (AMC) have been made to check, inspect and resolve the issues related to water coolers, cleaning of water tanks aqua guard water purifiers, printers, Solar, Canteen and major sophisticated equipments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/infrastructure-facilities/">https://spcop.in/infrastructure-facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://spcop.in/value-added-certificate-courses/">https://spcop.in/value-added-certificate-courses/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

72

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

72

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**21**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The Institute features a vibrant "Student Council" and student representation on numerous administrative and academic committees. Under the direction of faculty and staff, students are integral to the conception, organization, and implementation of the Institute's co-curricular, extracurricular, and extension programs. The information on student council and student representation on various committees is provided below.

1) Student Council/Gymkhana Committee: The student council at Sharadchandra Pawar College of Pharmacy is organized according to section 99(3) of the Public University Act of 2016. In addition to being involved in college working groups, the student council actively participates in extracurricular and co-curricular events. Student council is in charge of co-curricular activities such conferences, workshops, and professional events like Pharmacist Day celebrations, as well as extracurricular activities like sports, culture, annual fest, and national service program.

2) College Development Committee

3) Magazine Committee

4) Training & Placement Committee

5) Alumni Committee

6) National Service Scheme Committee (NSS)

7) Internal Complaints Committee / Women Development Cell

8) Anti-Ragging Committee:

9) Grievance Redressal Committee

10) Environmental Club

11) Educational Tour Committee

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/anti-ragging/">https://spcop.in/anti-ragging/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

23

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

Both an alumni registered committee and an active alumni functional committee are available at the institute. It stands for the vibrant, skilled, adaptable, and dynamic network of Institute alumni. College graduates with a B. Pharm. or M. Pharm. are qualified to join the Alumni Committee. Alumni from the Institute have prestigious positions in well-known companies and actively contribute to the success of their companies. A few of the alumni have launched their own businesses and achieved success as entrepreneurs. The Institute's Alumni Association consists of both successful business owners and alumni holding senior roles in reputable corporate organizations. The Alumni Association makes numerous vital contributions to the Institute's growth.

1. Alumni Association Meetings

2. Alumni Meet

3. Participation of Alumni in Co-curricular, Extra-curricular and Extension Activities of the Institute

4. Feedback from Alumni

5. Financial Support

Enrollment of former SPCOP students as alumni requires a registration fee of Rs. 1000/-. As a result, the alumni registration process began on January 2, 2020. As of right moment, 454 alumni have registered.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/alumni-association/">https://spcop.in/alumni-association/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has established the vision and mission through a consultative process involving internal and external stakeholders. Consideration of the future scope of the program and the societal requirements are shown below. Step 1: Vision and Mission of the institute are taken as an origin. Step 2: Views are taken from stakeholders of the Department such as industry, management, parents and professional bodies Step 3: The accepted views are analyzed and reviewed to check the consistency with the vision and mission of the institute. Vision Statement:- "To develop a center for academic excellence and get recognized globally in the field of value added based pharmaceutical education building competent pharmacist imparting quality pharmacy education to them". Mission Statement:- "To ensure achieving of the potential and growing needs of higher technical education, inspiring pharmacy students from both rural and urban areas with updated technologies, methodologies, well acquainted knowledge and training skill-sets, serving needs of pharmacy discipline and society in future". The Governing Body is the Supreme Body responsible for the management of the Institution. Its function shall include the following: Academic Committee Internal Quality Assurance Cell (IQAC) College Development Committee (CDC) Women Development Cell Student Grievance Redressal.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/">https://spcop.in/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institute delegates with autonomy to the head of the departments and various coordinators to work towards improved decentralized governance system in the following way: 1. The Principal appoints heads of the department to execute various quality policies. 2. The coordinators of the various important bodies such as NSS, Training and placement, Research and development etc. work

independently and report directly to the Principal. 3. Examination committee, grievances and anti-ragging committee, IQAC Cell, Training & Placement Committee, Hostel Committee, work independently in Decentralized manner and report directly to the Principal. 4. Senior and qualified faculty is appointed as Head of the Department. The respective heads are given freedom in framing, executing and fulfilling departmental policies. 5. The respective heads in consultation with departmental colleagues can finalize laboratory requirements and suggests future plans for development/ expansion. Participative management: The institute believes in participative management involving majority of its stakeholders Following committees reseptes students, and various stakholders: Institutional Animal Ethical Committee (IAEC), Internal Complaint committee/ Women's Development Cell, Internal Quality Assurance Cell (IQAC), College development Committee (CDC), Students Council, Hostel Committee, Anti-ragging Committee, Internal Complaint committee, Alumni Committee, Grievance Redressal Committee, Institutional Magazine Committee, Anti-ragging committee.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/organogram/">https://spcop.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan for the academic year 2020-2025 was prepared and approved by management of Shri Gajanan Maharaj Shikshan Prasarak Mandal's and Academic Monitoring Committee now IQAC (Internal Quality Assurance Cell). The prepared perspective plan contains various activities for the improvement like academic robust To promote the innovation in the profession of pharmacy and pharmaceutical sciences by young pharmacist by using imagination and creativity, with a view of securing through innovation having positive impact of community. 01) Academic Plan 02) Research and Innovation, 03) Social Responsibilities and Social Services 04) Strengthen the Skills in pharmacy educations 05) Plan for Training and Placement Cell (Industry Institute Interaction) 06) Plan for Finance and Infrastructure.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://spcop.in/perspective-plan/">https://spcop.in/perspective-plan/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal of the institution shall be the member secretary of the governing body. The constitution is so prescribed that collective wisdom of the members of the society, government officials of the affiliating body and expert members are available for smooth running of the institution. Powers and Functions of Governing Body To form the following Sub-Committees and consider the recommendations made by them: Finance Committee, Equipment Committee, Building Committee, Staff Selection Committee, Academic Committee, Internal Quality Assurance Cell (IQAC), The Meeting of Governing body shall be called twice in a year. The Principal Secretary shoulders the responsibility to finalize the date and agenda of meeting and communicate the same to the constitutional members. The agenda of meeting should cover points mentioned Development of Infra Structure & Renovation Admission process to be discussed as per government policies Purchase of chemicals, Glassware's, Equipment's, instruments, stationary, printing jobs, maintenance, Xerox Machine, LCD projector, Generator, Power Backup, Furniture etc. Tentative budget allocated and finalize for all types of purchase Different vendors to be finalized for respective purchase new recruitment for teaching and non-teaching staff to be discussed Planning regarding curricular and co-curricular activities Budget to be sanctioned for affiliation fees.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/portfolio/">https://spcop.in/portfolio/</a>
Link to Organogram of the institution webpage	<a href="https://spcop.in/organogram/">https://spcop.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
<b>6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff</b>	
<p>Following Welfare measures are provided for Teaching and Nonteaching staff</p> <ol style="list-style-type: none"> <li>1. The institute offers promote, healthy, research oriented and supportive professional work environment to its faculty.</li> <li>2. Institute provides necessary infrastructure and facilities to undertake research work</li> <li>3. Duty leave and financial assistance is provided to staff participating in outside scientific session.</li> <li>4. Various appreciation awards, recognition and felicitation are provided to the faculty securing professional achievements.</li> <li>5. Free transport facility is provided to the teaching and nonteaching staff</li> <li>6. Maternity leave is allowed for women faculty</li> </ol> <p><b>Teaching and Non-Teaching Staff Key Benefits:</b> Casual Leave, Duty Leave, Employer Provident Fund (EPF), Maternity Leave, Service Book, Group Insurance, Free Transport, Canteen, Credit Society Benefits to Enrolled Employees, Compensatory Off.</p>	
File Description	Documents
Paste link for additional information	<a href="https://spcop.in/wp-content/uploads/2022/03/Staff-Welfair-Scheme.pdf">https://spcop.in/wp-content/uploads/2022/03/Staff-Welfair-Scheme.pdf</a>
Upload any additional information	<a href="#">View File</a>
<b>6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year</b>	

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a transparent performance appraisal system for teaching and non-teaching staff. Appraisal is conducted at the end of every academic year. Student's feedback is taken twice a year and on that basis individual score is issued to teaching staff thereafter. According to portfolios office orders to be given to every teaching staff member at the beginning of the year and job accomplishment of which is submitted by them at the end of year. Job responsibilities of non-teaching staff are also defined. On the basis of student's feedback and completion of delegated work, appraisals, decisions regarding their annual increment, promotions and confirmation for permanent employment are taken and conveyed accordingly. The teaching and non-teaching staff gives the review of the tasks completed in the previous academic year by means of Appraisal forms given to them. The appraisal form for teaching staff consists of two parts i.e. General information and academic performance indicators. Particulars List of Documents attached as follows: 01 Summary of Appraisal submitted by faculties during 2023-2024 02 Sample Appraisal Form of Teaching 03 Sample Appraisal Form of Non-Teaching 04 Submitted form of Faculty

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/pharma-darpan/">https://spcop.in/pharma-darpan/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has an efficient mechanism of internal and external auditing in accordance with the auditing standards generally accepted in India. The accounts and procedures of internal control of finance are carried out by the head of the accounts team on a day to day basis and an annual audit is done by the statutory auditor. The audit of accounts and submission of income tax returns are being carried out regularly each year. The accounts of the College are audited regularly as per the Government rules by competent and registered C.A.s (Chartered Accountants). The external auditor conducts statutory audits at the end of the financial year. Books of accounts are prepared as per statutory requirements. The Balance sheet and Income and Expenditure account referred in agreement with books of account are submitted to the auditor. The auditor ensures the evidence supporting the amounts, disclosures in financial statements, accounting principles used and significant estimates made by management. After the audit, the report is sent to the Management for review

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/audit-report/">https://spcop.in/audit-report/</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has taken the necessary steps for resource mobilization. The tentative budget of the college for each financial year is finalized by respective heads of each department, library, and office and submitted to the principal. Consequently, The same budget is forwarded to the management for approval through the principal. The purchase Committee invites quotations from various suppliers. The quotations submitted by suppliers are evaluated, the comparative statement is prepared, suppliers are called for personal discussion and after comparing all aspects from various suppliers, orders are placed. The college also receives financial assistance and support as funding through the SPPU and AICTE for the development of infrastructure, library gradation, seminar and workshop purchase of types of equipment, research and development, and academic activities, and funds granted are utilized as per their guidelines. The college has Decentralized administration to utilize the funds allocated to different heads such as (the National Service Scheme, personality development, Minor research projects, and Seminars) providing financial support and release of funds for scholarship disbursement to students who need financial assistance. Management and institution encourage and motivate the faculties to apply for research grants to various funding agencies. The members of the faculty are promoted to take up various industries and organizations.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/audit-report/">https://spcop.in/audit-report/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC was established with the goals to promote the measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. Also aim to develop a system for conscious, consistent and catalytic action to improve the academic and administrative activity of the institution. Academic Advisory Committee It has been constituted and comprised of academic in charge, HOD's of concerned departments, class in charge and Principal Chairman. The members work efficiently and with consistent efforts to enhance teaching learning-related activities. At the start of every academic year, newly admitted students are made familiar with the academic curriculum, examination pattern, institutional facilities, curricular, and extracurricular activities and introduction to available faculty via the conduct of an induction program. It includes framing and displaying of academic timetable, consultation and allotment of workload among teachers, designing and circulation of the academic calendar. Monitoring of regular academic activities. The committee advises the respective class in charge to monitor the student attendance on a monthly basis and cumulative student attendance before the university examination. The college organized expert sessions for final-year students for GPAT Examination.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/iqac/">https://spcop.in/iqac/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institutional IQAC has been established as per norms with predefined goals strategies and functions. The basic objective of the IQAC is to act as a nodal agency of the institution coordinating quality enhancement activities involving adoption and dissemination of best practices. IQAC members take reviews on teaching learning process, administrative and committees on portfolio, feedback response at the level of internal and external stakeholders. There is frequent and periodical

monitoring of mentor mentee system, examination result analysis. Periodic review on student attendance by the academic monitoring committee and check over the completion of syllabus as prescribed by the university. Defaulter students in attendance are identified and displayed on notice board and counselling is being carried out. Decentralized administrative committee members maintain activity records as in form of minutes of meeting reviewed by the IQAC. Accomplishment of the performed work is been filed at the end of every academic year supporting enhancement in the quality of the work.

File Description	Documents
Paste link for additional information	<a href="https://spcop.in/iqac/">https://spcop.in/iqac/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://spcop.in/pharma-darpan/">https://spcop.in/pharma-darpan/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization can be defined as the informed awareness and inclination to engage in behaviours that promote gender justice and equality. The college actively demonstrates its commitment to gender sensitivity through a variety of essential facilities and initiatives. Safety and security measures are prioritized across the campus, with CCTV surveillance installed in corridors, libraries, and administrative areas. Fire extinguishers are strategically placed in all laboratories to ensure safety. Additionally, the girls' common room is equipped with a napkin vending machine and an incinerator to address health and hygiene needs.

The college also offers personalized mentorship and counselling programs designed to support students in their academic and career aspirations. Each student receives individual counselling from their assigned mentors to address a range of concerns. Various grievance committees, including the Anti-Ragging Committee, Grievance Redressal Committee, and Internal Complaints Committee, are in place to assist students in resolving issues, ensuring equal opportunities for all.

Moreover, emergency contact numbers for hospitals, blood banks, fire services, police stations, ambulances, and anti-ragging helplines are prominently displayed throughout the campus, further reinforcing the college's commitment to a safe and equitable environment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://spcop.in/pharma-darpan/">https://spcop.in/pharma-darpan/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://spcop.in/womens-development-cell/">https://spcop.in/womens-development-cell/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid Waste:

Solid waste is generated from everyday activities and includes materials such as paper, glass, food scraps, packaging, wood, metals, leather, and cardboard. These items are disposed of in designated bins on our college campus, which are then emptied into appropriate waste disposal areas. We have separate dry and wet dustbins for regular collection, and a garbage collection van comes to empty them.

#### Liquid Waste:

##### Sewage Waste

Liquid waste is produced during regular Practicals and cleaning activities. Wastewater from the college washrooms is effectively managed by an underground drainage system, which directs it to a large underground chamber. This chamber allows the water to naturally seep into the soil, helping to recharge the groundwater.

#### Biomedical waste management

The college has a contract with Life Secure Enterprises, which is authorized by the Maharashtra Pollution Control Board under the Biomedical Waste and Environment Protection Act of 1986.

Representatives from the company regularly collect biomedical waste from the college and dispose of it according to established protocols.

#### E-waste management:

Electronic waste, including computer parts and other electrical devices, is sometimes repairable or is disposed of properly to prevent the accumulation of hazardous materials on campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	
A. Any 4 or all of the above	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	
<b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and</b>	
A. Any 4 or all of the above	

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

The institution offers a welcoming atmosphere that is tolerant of and harmonious with language, cultural, regional, socioeconomic, and other differences. Mutual harmony is fostered by the various sports and cultural events held inside the campus. The college celebrates numerous regional days like Sankranti, Navaratra, Ganesh Utsav, and others, as well as commemorative days like Women's Day , Yoga Day. This fosters constructive interactions between individuals from various racial and cultural backgrounds. The institute has a number of grievance redressal cells, such as the Student Grievance Redressal Cell and the Women's Grievance Redressal Cell, which handle complaints without taking into account a person's race or cultural background. Students must abide by the institute's code of ethics, while teachers and other staff members must also abide by a separate code of ethics. Additionally, NSS conducts gender-sensitization programs, food donation drives at the time of diwali to spread socioeconomic and communal themes. In order to preserve harmony with linguistic diversity, Hindi Day & Marathi Day also is also celebrated throughout the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students are inspired to participate in the college's many events because they are responsible citizens of the nation. The college encourages students to participate in blood donation drives and study tours that help them comprehend the value of preserving the nation's cultural legacy. The college also held a number of Move Toward Constitution events, where the principal, sir, educated the students on the value of the Indian constitution and the steps we should take to preserve it. In an effort to give everyone access to a clean and green environment, the students have also started plantation efforts. Another significant project the college has undertaken is Swachh Bharat Abhiyan, where we have arranged a rally for students and conducted a townwide tour to raise awareness. Additionally, the college held a voter education program where all students learned

about their constitutional right to vote. On January 26th, Republic Day is celebrated annually with events that emphasize the value of the Indian Constitution. In order to emphasize the value of the Indian constitution and the fight for freedom, Independence Day is also observed annually.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://spcop.in/pharma-darpan/">https://spcop.in/pharma-darpan/</a>
Any other relevant information	<a href="https://spcop.in/m-pharmacy-syllabus/#">https://spcop.in/m-pharmacy-syllabus/#</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The oneness of India in its diversity fosters tolerance and understanding in pupils and acts as a melting pot of cultures, religions, and ethnicities. Great leaders and figures like**

Mahatma Gandhi, Swami Vivekananda, Maulana Abul Kalam Azad, Dr. APJ Abdul Kalam, and others have made sacrifices to make India what it is today: a democracy that is growing and demonstrating to the rest of the world that a nation can become economically stable and self-sufficient in just 70 years.

The SPCOP celebrates the Following Days Regularly through out the year...

12th January - National Youth Day - Swami Vivekananda

19th February- Shiv Jayanti

28th February - National Science Day - Sir C V Raman

5th September - Teachers Day - Dr. Sarvepalli Radhakrishnan

25th September - World Pharmacists Day

2nd October - Gandhi Jayanthi

11th November - National Education Day - Maulana Abul Kalam Azad

The College's staff and students plan these events by starting a number of activities, such as lectures, book stalls, motivational talks, Swacchata Abhiyan, and a visit to the GMRT Narayangaon scientific display.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Title of the Practice:

#### 1. Value-added Certificate Course

## 2. Quick Review

### Objectives of the Practice:

1. To make students familiar with all the modern and updated concepts of the industry
2. To provide important information about a particular subject.

### The Context

Value-added Certificate Courses offered are chosen based on current trends, their relevance and value in the job market.

Quick review is a review experience that is optimized for high-speed and high-volume evaluation of documents.

### The Practice

Value-added Certificate Courses play an important role in the development of the students overall personality,

Quick review had prepared on PCI approved syllabus.

## 5. Evidence of Success

During year 6 value added courses were offered. A total of 354 students got enrolled and completed Courses.

All quick reviews are shared on college website.

## 6. Problems Encountered and Resources required

Technical issues at times are confronted during the usage of ICT. Due to internet connectivity concerns, there are difficulties raised during the conduct of the course.

### Notes (Optional):

Computer Technology Skills, Disease Reversal Program, GPAT course, Intellectual Property Rights, Clinical Research, Pharmacovigilance.

File Description	Documents
Best practices in the Institutional website	<a href="https://spcop.in/best-practises/">https://spcop.in/best-practises/</a>
Any other relevant information	<a href="https://spcop.in/value-added-certificate-courses/">https://spcop.in/value-added-certificate-courses/</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Various efforts are made in teaching learning process and are compiled in the academic file at the end of every semester. The institution has four digital classrooms provided with the LCD projector and LAN facility.

Institute provided Microsoft teams software & VMedulife software for smooth running of online teaching learning activities. Teachers are advised to use online teaching learning methods like PPT, videos, notes, e-books, e-journals, digital library etc.

Teachers are encouraged to organize and attend Online seminars, workshop, conference, guest lectures on competitive examination, higher education, soft skill development etc.

National Service Scheme NSS unit conduct activities at the social level includes swatch bharat abhiyan.

Institute has implemented online systems for activities like, alumni meet, Parent meet, Feedback system, Mentor mentee system.

By considering thrust areas of institution and achieving the vision and mission we propose plan to give more emphasis on generation of more projects funds from different funding agencies, organizing of campus interview by inviting pharmaceutical companies, enhancement of research activity in term of research publications, scientific presentation and filing patents. In accordance to promote the social awareness and social responsibility of the institution we have planned to conduct different activities at the social level.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Internal Quality Assurance Cell (IQAC) of SPCOP has prepared following plans for next academic year.

1. Academic Activities: It has been planned to introduce some new ICT enabled teaching-learning processes in order to enhance quality of teaching and learning. Subject rotation is planned for upcoming academic year.

2. Accreditation: IQAC has planned to achieve its target of getting completion of NAAC related work to achieve good ranking and score.

3. Research: Institution has planned to encourage applied, socially and commercially viable research projects. IQAC has directed to individual research department on submission of research projects for grants.

4. Publications and Presentations: Planning for research papers publications in Scopus, web of science, UGC listed journals are targeted. Faculty members are motivated to participate in state, national, international conferences are planned.

5. Book / Chapters in Book: Faculty members are encouraged to write a book or text book on their subject.

6. Academic and administrative audit plan is prepared.